



Resources and Performance Select Committee Forward Work Programme 2023-2024

Resources and Performance Select Committee | Chairman: Cllr Bob Hughes
Scrutiny Officer: Julie Armstrong | Democratic Services Assistant: vacant

Date of Meeting	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
8 December 2023	Draft Budget 2024/25 and Medium-Term Financial Strategy to 2028/29	Scrutinise the draft budget, Medium-Term Financial Strategy and other relevant information before it is finalised in January 2024.	To ensure the 2024/25 budget delivers good value.	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance and Resources; Leigh Whitehouse, Deputy Chief Executive and Executive Director for Resources; Anna D'Alessandro, Director, Corporate Finance and Commercial; Rachel Wigley, Director - Finance, Insights and Performance; Nicola O'Connor, Strategic Finance Business Partner; Louise Lawson, Strategic Finance Business Partner
	Treasury Management Strategy	Receive information on the Treasury Management Strategy (TMS) as part of the 2024/25 budget process.	For the Select Committee to offer any input or recommendations on the TMS.	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance and Resources; Nicola O'Connor, Strategic Finance Business Partner
1 st meeting of 2024	Equality, Diversity & Inclusion	Check progress on recommendations made in June 2023, particularly on making council offices accessible.	Make Council inclusive.	Empowering communities	Natalie Bramhall, Cabinet Member for Property and Waste;

					Glenn Woodhead, Assistant Director for Facilities Management
	Removal of payroll service to academies	Process, in particular timing and associated communication, and consequences for MATs and Council.	Learn lessons with respect to off-boarding.	Growing a sustainable economy so everyone can benefit, Empowering communities	David Lewis, Cabinet Member for Finance and Resources; Anna D'Alessandro, Director, Corporate Finance and Commercial; Ricky Fuller, Head of Business Services
	Corporate Health and Safety	To check Orbis internal audit's recommendations made in May 2023 into H&S governance are being implemented and improvements made since HSE improvement notice on 10 April 2023.	Review H&S performance, including across schools and care homes, under new governance arrangements from 1 June 2023.	Empowering communities	David Lewis, Cabinet Member for Finance and Resources; Leigh Whitehouse, Deputy Chief Executive and Executive Director; Shella Smith, Director for People and Change; Successor of Paul Booker, Corporate Health and Safety Lead Manager
12 March 2024	Digital inclusion	Citizens Online to bring their final report with recommendations to Committee.	To ensure nobody is left behind due to IT exclusion.	Tackling health inequality, Growing a sustainable economy so everyone can benefit, Empowering communities	David Lewis, Cabinet Member for Finance and Resources; Sarah Kershaw, Chief of Staff to Chief Executive
16 July 2024	Facilities Management contracts	Post-implementation review. New contracts for hard and soft services being let late 2023.	Be assured of quality and value for money.	Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property and Waste;

					Glenn Woodhead, Assistant Director for Facilities Management
23 October 2024	Data Strategy Transformation Programme	Progress report on the business plan for the Data Strategy Transformation Programme.	Monitor progress of recommendations made by Committee in February 2023.	Empowering communities	Rebecca Paul, Deputy Cabinet Member for Levelling Up; Successor of Rachel Crossley, Joint Executive Director, Public Service Reform; Angela Lawrence, Head of Data
Informal meetings					
31 October 2023	Prioritisation of Projects	Briefing on ongoing work to prioritise projects council-wide, with consultancy Proteus to attend.	Share findings from initial report.	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance and Resources; Leigh Whitehouse, Deputy Chief Executive and Executive Director; Adrian Stockbridge, Head of Transformation & Programme Manager
22 November 2023	2024/25 Budget Planning	Overall corporate budget position, relevant Directorate budget positions, findings of sub-group deep dives, early work on Equality Impact Assessments	Early engagement with budget-setting.	Tackling health inequality, Growing a sustainable economy so everyone can benefit, Empowering communities	David Lewis Denise Turner-Stewart Natalie Bramhall Leigh Whitehouse Marie Snelling Anna D'Alessandro Rachel Wigley Nikki O'Connor Louise Lawson
TBC	Getting people with disabilities work-ready	Look at Local Authority exemplar and hear from commercial businesses. What skills will be	Help people with disabilities into work and fill	Tackling health inequality, Growing a sustainable	Sinead Mooney, Lead Member for EDI; Sarah Kershaw, Chief of Staff;

		needed in 10 years time and how to prepare.	Council vacancies.	economy so everyone can benefit, Empowering communities	Nikki Parkhill, Head of Equality, Diversity and Inclusion; Tom Holmwood, Head of Resourcing
Items to be considered					
TBC	Subject access requests	Response times raised as concern at Feb 2023 performance monitoring session.	Improve response times.	Empowering communities	Grisilda Ponniah, Corporate Information Governance Manager
Task and Finish Groups					
Timescale	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Membership
On-going, budget monitoring and scrutiny 7 November 2023	Budget Task Group	To enable in-depth scrutiny of the Council's in-year budget, cutting across the remits of all four Select Committees.	To ensure that the Council's budget offers good value for money in all the Council's service areas, enabling the best outcomes for residents.	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> • Catherine Powell (Chairman) • Bob Hughes • Fiona Davidson • Trefor Hogg • Jonathan Hulley • Jonathan Essex • Fiona White
TBC	Unit 4 / MySurrey	Review lessons learned from implementation delays	To avoid a repeat of issues	Growing a sustainable economy so everyone can benefit	<u>Membership:</u> <ul style="list-style-type: none"> • Steve McCormick (Chairman) • Others to be determined
11 October 2023	Budget sub-group	Deep dive into rationalising SCC offices and empty buildings	Report back to Budget briefing on 24 October 2023.	Growing a sustainable economy so	<u>Membership:</u> <ul style="list-style-type: none"> • Steve McCormick • Lesley Steeds • Bob Hughes

				everyone can benefit	<ul style="list-style-type: none"> • David Harmer • Hazel Watson • Nick Darby/Tim Hall
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Performance Monitoring Sessions: 11 December 2023

Standing Items

- **Forward Work Programme (FWP) and Recommendations Tracker:** Review of the Select Committee’s forward work programme, and monitoring of the Select Committee recommendations and actions.
- **Notes of Performance Monitoring Session:** A record of the most recent informal Performance Monitoring session (conducted every 2-4 months).

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